

11 June 2004

Dear Councillor

BRIDGE END GARDENS TASK GROUP

A meeting of the Bridge End Gardens Task Group will be held at The Summerhouse Bridge End Gardens, Saffron Walden, on Monday 21 June 2004 at 4.30 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**A G E N D A
P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 26 April 2004 (attached).
- 3 Business arising.
- 4 Progress Report.
- 5 Health and Safety.
- 6 Feedback from Meeting with Friends.
- 7 Hire of the Gardens.
- 8 Locking of the Gardens.
- 9 Date of next meeting.
- 10 Any other business.

To:- Councillors R P Chambers, B M Hughes, A J Ketteridge, **D J Morson** and V Pedder.

Also to: Clerk to Saffron Walden Town Council

Lead Officer: John Bosworth
Committee Officer: Mick Purkiss Page 1